

MINUTES OF THE JEFFERSON COUNTY LAND INFORMATION COUNCIL

Steve Nass County Board Representative
Matt Zangl Director of Planning and Development
John Rageth MIS Director
Tracy Saxby Real Property Lister
Todd Lindert Public Safety Representative

Staci Hoffman Register of Deeds
Kelly Stade County Treasurer
Patricia Cicero Land and Water Conservation Director
Chris Ruetten County Surveyor
Joanne Larson Real Estate Representative

DATE: July 23, 2024
TIME: 10:00 a.m.
PLACE: C1021, Jefferson County Courthouse
311 S. Center Ave, Jefferson

Register in advance for this meeting:

[https://us06web.zoom.us/meeting/register/tZ0sdOqpqzWuHNACHYuB8JgUGzRLdk43yubF](https://us06web.zoom.us/join/https://us06web.zoom.us/meeting/register/tZ0sdOqpqzWuHNACHYuB8JgUGzRLdk43yubF)

Meeting ID: 891 3315 7464

Passcode: 288054

1. Call to Order

The meeting was called to order by Matt Zangl at 10:00 a.m.

2. Roll Call (Establish a Quorum)

Council members present were Matt Zangl, John Rageth, Tracy Saxby, Kelly Stade, Patricia Cicero, Joanne Larson, and Chris Ruetten. Steve Nass arrived at 10:09 a.m. Todd Lindert appeared via online. Staci Hoffman was an excused absence. Also in attendance were Gerry Kokkonen from Land Information, Oral Rowland from MIS and Shari Fischback from the Zoning Department.

3. Certification of Compliance with Open Meetings Law

Cicero verified compliance with Open Meetings

4. Approval of the Agenda

No changes were proposed to the agenda. Motion to approve agenda by Stade, seconded by Larson. Motion passed 8-0.

5. Public Comment (Members of the public who wish to address the Council must register their request at this time)

There was no public comment.

6. Approval of July 27, 2023 Meeting Minutes

Motion by Lindert, seconded by Cicero to approve the minutes as presented. Motion passed 8-0.

7. Communications

There were no communications.

8. Discussion on the 2023 and 2024 Year to Date Financial Report

Zangl explained for 2023 Land Information budgeted \$100,000, received \$80,000 so was slightly down. In 2024 off to similar start, budgeted \$80,000 and currently about halfway there.

9. Register of Deeds Report

Saxby read email provided to her by Hoffman stating that ROD saw lowest number of recordings in over 30 years with interest rates being the largest factor over the last year. In 2021 approximately 47% of mortgages were refinances including satisfactions and assignments. In 2022 refinancing dropped to 20%. In 2023 & so far in 2024 document totals have dropped even further to about 6% of all mortgages recorded in the ROD office. 2025 is being budgeted for 10,000 documents.

10. Discussion of 2023 and 2024 Projects

a. NexGen 911

Zangl stated project is ongoing. Kokkonen is working on preparing data to the NG standard.

- b. Land Records Software
Zangl provided update that project is ongoing, and that Rowland is involved. Zangl reviewed the 2023 & 2024 projects.
 - i. Zoning Permitting Application
Zangl provided update that project is ongoing, being implemented and that Rowland is involved.
 - ii. Land and Water Farmland Preservation Module and Tree Sale Application
Zangl mentioned the Preservation module is ongoing and Rowland is involved. Cicero stated that the Tree Sale application has nothing to do with parcels. It is not tracked per parcel as people buy trees and put them on other land they may own elsewhere.
- c. Web-based GIS
 - i. Municipal GIS Projects
Zangl stated that Laura Scott has been working with City of Watertown and City of Fort Atkinson and is making good progress.
 - ii. System Updates
Zangl reported that 2024/2025 will continue to look at GIS and use outside contractor for recommendations to meet County needs.
- d. Other Projects
 - i. Daniel's Law
Zangl provided brief explanation of this new law regarding shielding information from the public for certain professionals. Expansive in its affect, use and inclusiveness. Law was passed in Spring 2024 and is to be implemented by Spring 2025 with no state assistance. The council discussed the elimination of the personal property tax law and its effect on land information.

11. Discussion and Possible Action on Updating the Land Information Plan

Zangl explained that the plan needs to be updated every three years which is this year. Minor updates were discussed from list of sixteen projects. Motion was made by Nass, seconded by Lindert to approve the update plan with the changes discussed. Passed on voice vote 9-0.

12. Discussion and Possible Action on the 2025 Proposed Budget

Zangl reviewed the 2025 Detailed Budget report. The council discussed a few changes. Motion by Nass, seconded by Larson to approve the 2025 budget as discussed. Motion passed on voice vote 9-0.

13. Possible Future Agenda Items

None

14. Upcoming Meeting Dates

A request was made by Stade to hold the next meeting earlier, in June 2025.

15. Adjourn

Motion by Nass, seconded by Ruetten to adjourn the meeting at 11:12 a.m. Motion passed on voice vote 9-0.

If you have questions regarding the petitions, please contact the Land Information Office at 920-674-7254.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.